

VICTIMS' PAYMENTS BOARD PRIVACY NOTICE:

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| Data Controller Name: | Victims' Payments Board |
| Address: | PO Box 2305 Belfast BT1 9AX |
| Telephone: | 0300 200 7808 |
| Email: | vpb@justice-ni.gov.uk |
| DPO Email: | DataProtectionOfficer@justice-ni.gov.uk |

Why are you processing my personal information?

Personal information is processed for the consideration of the Troubles Permanent Disablement Payment Scheme. The Scheme administers applications under the following legislation:

- The Victims' Payments Regulations 2020

The lawful basis in a UKGDPR context for processing the personal information associated with an application is Article 6(1)(c) and (e) – *legal obligation and public task*.

The lawful basis in a UKGDPR context for the processing of the special category data associated with an application is Article 9(2)(f) – *legal claims or judicial acts*.

The lawful basis for the disability assessment is UKGDPR Article 6(1)(b) – *performance of contract*.

What categories of personal data are you processing?

We process the following categories of personal data:

- Name
- Address
- Email address
- Date of birth
- Bank details
- National insurance number
- Criminal convictions
- Medical history
- Healthcare number
- Personal information related to the Troubles-related incident

Where do you get my personal data from?

This information is obtained from the original Application Form submitted by the applicant or their nominated representative. Personal data is also obtained from medical practitioners, PSNI, HMRC, the Department for Communities and other government departments, and from any other sources relevant to the determination of this application.

Do you share my personal data with anyone else?

- We may share your data with the PSNI, Department for Communities and HMRC for the prevention or detection of crime.
- We may also share your information with medical practitioners, legal experts and other government departments in the processing of your application.

Do you transfer my personal data to other countries?

Sometimes it may be necessary to transfer personal information overseas. When this is a requirement, information may be transferred to countries or territories around the world. Any transfers made will be in full compliance with all aspects of the GDPR.

How long do you keep my personal data?

We will only retain your data for as long as necessary to process your claim and in line with our retention and disposal schedule.

What rights do I have?

- You have the right to obtain confirmation that your data is being **processed, and to access your personal data;**
- You are entitled to have personal data **rectified if it is inaccurate or incomplete;**
- You have a right to have personal data erased and to prevent processing, **in specific circumstances;**
- You have the right to 'block' or suppress processing of personal data, **in specific circumstances;**
- You have the right to data portability, **in specific circumstances;**
- You have the right to object to the processing, **in specific circumstances;**
- You have rights in relation to **automated decision making and profiling.**

How do I complain?

If you are not satisfied with any of the information contained in this privacy notice, or how your personal information may be processed, please contact Department Data Protection Officer at DataProtectionOfficer@justice-ni.gov.uk

If you remain dissatisfied with the response to your complaint, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's Office (NI)
Office
3rd Floor
14 Cromac Place

Information Commissioner's
Wycliffe House
Water Lane

Belfast
BT7 2JB

Tel: 028 9027 8757

Email: ni@ico.org.uk

Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113

Email: casework@ico.org.uk