



Closing date for applications to the Victims' Payments Board

Guidance for Applicants & Welfare Support Groups

Key Dates:

Online: Fully completed via VPB portal by **23:59pm on 30 August 2026** (portal closes).

Paper: Accepted up to **17:00pm Tuesday 1 September 2026**.

Submitting an Application

Submit as early as possible. Applications must be complete on submission and include all mandatory fields:

- Full name and address
- Date of birth
- Date & location of incident(s)
- Details of injuries sustained
- Health Care Number
- GP details & any other medical consultants attended
- Nominee details

Incomplete applications may be delayed, so it is imperative to provide as much information as possible.

Supporting Documentation

Supporting evidence, including certified ID documents, does not need to accompany the application at time of submission, this can be provided at a later date as set out below.

Provision of Outstanding Documentation

All supporting documentation, including certified ID, is expected within 4 weeks of submission. Where this is not possible, a pragmatic and flexible approach will be taken. Welfare Groups are encouraged to contact VPB promptly to agree an extension.

Key Message

Encourage early, complete applications and engage early with VPB where issues arise.

VPB Senior Management Team

09 June 2026